

## **FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS**

### **Overview of Familiarization Programme**

- To facilitate independent directors in the performance of their duties and responsibilities, Directors are provided with a personal orientation regarding the Company's business and operations, governing documents, information on key personnel, and financial information are made available to them.
- Independent directors are also taken through detailed business strategy for various businesses during the independent directors meetings which are held at least once during the financial year.
- The meeting of the Independent Directors was held on 26<sup>th</sup> March, 2021.
- The Chairman of the Board depending on the business needs may also nominate independent directors for relevant external training programs.

The Independent Directors are made aware of their role and responsibilities and liabilities at the time of their appointment which also stipulates terms and conditions of their appointment.

Updates on relevant statutory and regulatory changes are apprised to the Directors from time to time.

### **Details of Familiarization sessions included in Board Meeting held during the Year 2020-21 pursuant to the Policy are as follows:**

<b>Date of Program</b>	<b>Area Covered</b>
26.06.2020	Industry overview, Company Business operations and Annual operating plans.
13.08.2020	
25.09.2020	
06.11.2020	
12.02.2021	
26.03.2021	

**Details of attendance of Independent Directors in Familiarization Sessions included in Board Meeting held during the year are as follows:**

<b>Sr.No.</b>	<b>Name of Independent Director</b>	<b>No. of Sessions Attended</b>
		<b>FY 2020-21</b>
1	Mr. Harish N. Motiwalla	6
2.	Mr. Ramchandra N Bhogle	6
3.	Mr. P.S.Jhaveri	5
4.	Mr. Madhukar B Parekh	5
5.	Mr. Shailesh S Vaidya	6
6.	Mr. Rajeev M Pandia	6
7.	Dr. Meena Galliara	6