

# Excel Industries

<https://excelind.co.in/job/post-manager-exim-logistics/>

## Post – Manager (EXIM Logistics)

### Description

To independently manage all activities in the EXIM logistics function

### Responsibilities

Exports & Import Logistics

**Planning** – Planning of shipments as per Customer's Order schedule  
Negotiation with shipping lines / freight forwarders and transporters for rate contracts / competitive quotes.

**Coordination** – Coordination between site, forwarders, transporters and service providers for timely stuffing of consignments.

**Documentation** – Preparation and verification of documents as per FTP, excise rules and regulations following total compliance.

**Monitoring** – Monitoring of the complete export cycle starting from customer order receipt to payment realisation documentation and benefit claims

**Export benefit** – Identify all the benefits granted for the export product and claim the same within specified time from DGFT and Customs.

Fulfill all licence obligations and redemption within allotted time.

**Liaison** – Liaison with Customs, DGFT and Excise authorities for effective documentation and productive outcome.

Management of ISO Tank Logistics and other SOT's

Schedule import parcels based on vessel sailings and our ideal inventory cycle

Monitor charges levied by Carriers and Agents to avoid unwarranted expenses

Negotiate for clearance charges based on type of BOE filed

Appoint and monitor transport and other logistics services meeting Company's requirement and meeting safety compliance

Read, understand and interpret Trade Notifications to implement and avoid mistakes

Gather information on global trend and industry to be abreast with changes

### Qualifications

Education – Graduate in Science or Commerce. Post Graduate in Logistics & SCM preferred

Experience – 15 years in EXIM logistics of Chemical manufacturing company OR leading freight forwarding company. Liasoning with Govt agencies is a must.

### Professional Competencies

- Analytical Thinking / Decision Making
- Team Working
- Work Management / Planning and Organizing
- Commitment

### Skills and Abilities

Communication – Have clarity of thoughts and expressions in a manner that others understand your requirements.

Negotiation – Share broader business perspective with prospective service

### Hiring organization

Excel Industries

### Employment Type

Full-time

### Date posted

January 10, 2024

providers to derive the best mix of cost and services. Pick undertones of discussions and channelise towards a win win conclusion.

Proactiveness – Anticipate work based on previous experiences and be proactive to plan multiple ways of addressing the same

Proficiency in using digital platform for logistics activities – Being tech savvy, Data sourcing, compilation and MIS.

## **Knowledge**

- Rules and Regulations pertaining to EXIM – Proficient
- Logistics – Transport and Shipping Industry working – Proficient
- Maritime news and updates, IT compatible work culture – Awareness
- Chemical Trade and Industry w.r.t hazardous chemicals handling – Awareness
- Oracle /SAP & IT systems working – Proficient
- General accounting and laws laid by authorities – Awareness